

Grady College

This fund was established through generous gifts by **C. Richard Yarbrough (ABJ '59)**. The purpose of the Student Support Funds is to provide funding to help offset extraordinary costs students incur when participating in extracurricular activities, such as attending professional development meetings, associated with progress towards a degree. The criteria for receiving funds include, but are **not limited** to the following:

- Funds are to be used for special, one-time needs, not regular class expenses.
- Funds will not be issued retroactively (you may not apply for past expenses)
- Funding must be approved **PRIOR** to expenditures
- Approval may take up to one month and is considered by both the Dean and the Development Director
- Requests are usually limited to \$150
- Students may receive funding only once per school year
- When requesting reimbursement for travel expenses, the University of Georgia policy on travel will be the standard for reimbursement (http://www.busfin.uga.edu/expend_control/travel_regs.html)
- Original, **ITEMIZED** receipts are necessary for reimbursement. You will not be reimbursed without a receipt
- Alcohol will not be reimbursed
- Incomplete applications will not be accepted
- Receipts must be turned in within 10 days of expenditure, or your application will expire
- Reimbursement is discretionary. To ensure full reimbursement turn in only valid receipts.
- Detailed description of need is mandatory (this includes an itemized list of expenses and where the estimate came from).

Please type or print:

Name _____ UGA_MYID_810# _____

Address _____ Email _____

City/State/Zip _____ Phone _____

Major/Year _____

**** PLEASE ATTACH A SEPARATE SHEET WITH A DETAILED DESCRIPTION OF NEED/PROJECT**

Estimated Amount Needed \$ _____ Anticipated Date of Completion _____

Student's Signature _____ Date _____

(By signing this application, I agree that I have read and understand all of the conditions of the Student Support Fund.)

Professor Signature _____ Date _____

Please return this form to the Dean's Office for consideration. You will be notified via email about your request.

Dean's Office Use Only:

Yarbrough **Broun**

Approved for \$ _____ Denied _____

Dean's Signature/Date