

MA Thesis Degree Program Checklist

By End of Second Term

- () Select major professor and other two Advisory Committee members.
- () Submit Program of Study.
- () Submit thesis proposal to Advisory Committee for approval.
- () Submit copy of approved thesis proposal to Grady Graduate Studies Office.
- () Pick up thesis typing and format instructions from Graduate School.
- () Apply for graduation by the beginning of the term expected to graduate.

Third and/or Final Term

- () Register for JRMC 7300 (thesis credit); must be registered term of thesis defense.
- () Submit draft of thesis to Advisory Committee. Draft must be submitted at least two weeks prior to final defense and examination.
- () Defend thesis and pass examination over program of study.
- () Submit approved final copy of thesis to Graduate School for style and form check.
- () Submit thesis abstract to the Graduate School and defense/examination results to the Grady College Office of Graduate Studies.
- () All requirements of the MA degree must be completed and reported to the Graduate School at least one week before graduation.

Deadlines and other pertinent information provided by Graduate School forms (available to students from the Graduate School website) and the *Graduate Bulletin*. Students are responsible for being informed, for completing and submitting required forms in an accurate and timely manner, and for meeting all Graduate School and/or Grady College deadlines.